



CAEP COVID-19 FACT SHEET

CAEP Accreditation is a peer driven process. We value your health and well-being. The current outbreak of COVID-19 has changed the way we look at our world and is rapidly changing how we do business. We must be patient, flexible, and cautious.

Flexibility and Timelines—CAEP is recognized by the Council for Higher Education Accreditation and is in the process of pursuing recognition from the US Department of Education. We will be as flexible as possible, while still complying with the expectations of both bodies. Please reach out to CAEP staff to discuss.

Annual reports—The Annual Report is an integral part of continuous improvement and a requirement of the Council for Higher Education Accreditation, which recognizes CAEP as an accreditor. We are asking all EPPs to attempt to complete the Annual Report by the close of the April 30th reporting window. If your EPP is being impacted by extreme measures, such as complete school/institutional closure, faculty and staff are unavailable to submit the report on time, please contact CAEP staff with an explanation of the circumstances to discuss possible options, including the completion of Sections 1, 2, 3, and 8 by April 30th, with a possible extension for the remaining Sections.

Self-Study Reports—CAEP understands each EPP is unique and is responding to the crisis in various ways. We will work with EPPs on a case-by-case basis and will provide flexibility as we continue to adjust to this pandemic. If an EPP is prevented from completing reports within the timelines outlined in CAEP processes, please contact your main point person at CAEP to discuss how we may work together to provide flexibility and move the accreditation process forward.

Site Visits—We are still moving forward with the accreditation process, which includes site visits. We understand that each provider is unique and must make decisions based on what is best for their students and faculty. Site visit options include postponing visits, and conducting virtual visits, or a hybrid approach which may be a combination of virtual/on-site/postponements. If you have a site visit planned, in the near future, please discuss with your internal administration for guidance on your planned visit.

Site Visitors— Our volunteers are the backbone of CAEP accreditation. If you are scheduled to be on a site visit this semester and have not yet purchased air travel, please do not purchase tickets at this time. CAEP staff will contact you when we are cleared to begin making travel arrangements again. If you have already made your travel arrangements for a site visit and your employer has restrictions in place that would prevent you from traveling, please let CAEP staff know as soon as possible. If you have a medical issue and are wondering if you should travel, please consult a medical expert and follow their advice.