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Dear Education Preparation Provider,

CAEP staff members are monitoring the current coronavirus (COVID-19) outbreak. We have recently returned from CAEPcon Spring 2020 and recognize the situation is fluid, as educator preparation providers, travel professionals, and CAEP adjust to this ongoing situation.

We understand that each provider is unique and must make decisions based on what is best for their students and faculty. We will soon reach out to EPPs with visits scheduled this spring to determine how to proceed. Options include postponing visits, conducting virtual visits, or proceeding with physical site visits depending on how late in the semester these are scheduled and how the travel situation evolves over the next several months. If you have a site visit planned in the coming weeks, please discuss with your internal administration for guidance on your planned visit.

Given the uncertainty and the daily changing conditions, we have made the decision to not purchase any additional airfares at this time. We have 15 site visits scheduled, in the near future, for which all team members have already made travel arrangements. We will reach out to those EPPs individually in the coming days to determine how best to proceed. These decisions will have to be made on a case-by-case basis, in consultation with the EPP and the site team.

There are an additional 25 site visits scheduled this semester for which travel arrangements are being placed on hold.

We value your health and well-being of our EPP students, staff, and our CAEP volunteers. The current outbreak of COVID-19 has changed the way we look at our world and is rapidly changing how we do business. We must be patient, flexible, and cautious.

Thank you.